Please fill your details then click submit, the e learning will then play automatically, thanks

* 1. What is your full name?

* 2. Have you ever legally changed your name? (**This includes changing your name as a result of marriage**)

- ◯ Yes - If yes, please insert the date your name changed in the comment box
- ◯ No

Date that your name changed?

* 3. If you have ever changed your name, what other names have you been known by? (If not applicable please insert "NA" in the answer box)

* 4. What is your country of birth?

* 5. What is your nationality?

* 6. Are you a UK resident? (Please select one answer)

- ◯ Yes I am a UK resident
- ◯ No I'm not a UK resident (Please confirm your country of residency below)

Country of residency if not UK

* 7. What is your role in the organisation? (Please select one answer)

- ◯ Charity Trustee
- ◯ Chief Executive
- ◯ Finance Manager
- ◯ Payroll Services Manager

* 8. What is your email address?

* 9. What is your phone number?

* 10. What is your current home address?

11. If you have lived at your current home address for less than 3 years, please list the previous addresses that you have lived at in the last 3 years and the dates that you lived in each address, if this question does not apply to you, please insert "NA" in the answer box.

* 12. What is your National Insurance Number?

* 13. What is your Passport Number? (If you don't have it, please insert "NA" in the answer box)

* 14. What is your date of Birth?

* 15. Are you the sole proprietor of another business?

- ◯ Yes
- ◯ No

* 16. Are you registered for HMRC self assessment?

- ◯ Yes
- ◯ No

* 17. If you are registered for self assessment, what is your UTR number? (If not, please insert "NA" into the answer box)

* 18. If you are registered for VAT, what is your VAT registration number? (If not, please insert "NA" into the answer box)

* 19. To your knowledge, has HMRC ever previously charged any business to do an approval check on you?

- ◯ Yes (Please give the date the check was completed in the comment box
- ◯ No

Date of previous HMRC approval check?

* 20. What experience do you have of the WIRED payroll service that is being registered under the Anti-Money Laundering Service?

* 21. What experience and training, if any, do you have in anti-money laundering and counter-terrorism funding ?

Declarations

* 22. Please **tick each declaration box to confirm that you meet the HMRC criteria of a fit and proper person**. If you are unable to make any of the declarations please leave the box blank and WIRED will follow up with you for more information.

- [ ] I declare I am not disqualified from acting as a charity trustee
- [ ] I declare I have not been convicted of an offence involving deception or dishonesty (or any such conviction is legally regarded as spent)
- [ ] I declare I have not been involved in tax fraud or other fraudulent behaviour including misrepresentation and/or identity theft
- [ ] I declare I have not used arrangements notified under the Disclosure of Tax Avoidance Schemes ("DOTAS") rules in Part 7 Finance Act 2004 in respect of which a reference number has been issued under section 311 of Finance Act 2004, where the arrangements featured charitable reliefs or which used a charity, and where my tax position has been adjusted by HMRC to wholly or partly remove the tax advantage generated by the arrangements and such adjustments have become final.
- [ ] I declare I have not used tax arrangements which have been successfully counteracted under the general anti-abuse rules (see Part 5 of Finance Act 2013 or section 10 National Insurance Contributions Act 2014, as enacted or as amended from time to time) where such counteraction has become final.
- [ ] I declare I have not been actively involved in designing and/or promoting tax avoidance schemes featuring charitable reliefs or which used a charity
- [ ] I declare I am not a promoter2 named by HMRC under the Promoters of Tax Avoidance Schemes (POTAS) legislation in Part 5 of Finance Act 2014
- [ ] I declare I am not a promoter of any tax arrangements designed or intended to obtain for any person a tax advantage and such tax advantage has successfully counteracted by HMRC under the general anti-abuse rule (see Part 5 of Finance Act 2013 and section 10 National Insurance Contributions Act 2014 as enacted or as amended from time to time) and such counteraction has become fina
- [ ] I declare I have not been removed from serving as a charity trustee, or been stopped from acting in a management position within a charity
- [ ] I declare I am not an undischarged bankrupt
- [ ] I declare I have not made compositions or arrangements with my creditors from which I have not been discharged
- [ ] I declare I have not been disqualified from serving as a Company Director
- [ ] I declare I will at all times seek to ensure the charity’s funds, and charity tax reliefs received by this organisation, are used only for charitable purposes