**WIRED Trustee register of interests form**

**Purpose of document:** The purpose of this document is to help WIRED to identify any conflicts of interest that potential or existing Trustees may have in relation to the WIRED Trustee role. The Charity Commission has identified that charity trustee conflicts of interest generally fit into two areas;

* Loyalty; where a trustee might not be able to make decisions which are best for the charity
* Financial; where a potential or existing trustee might not be able to make decisions due to the potential for those decisions to impact financially upon that individual

In relation to both of the above areas, a Trustee is required to declare a conflict of interests and to not be involved in any discussions, decisions or voting relating to that particular conflict of interest. This means that the Trustee needs to leave the Board meeting prior to any such discussions taking place. If a potential or existing Trustee’s personal and professional connections mean that there is a conflict of interest/s that requires that they are excluded for a significant proportion of Trustee Board discussions, then WIRED will need to consider suitability of the individual for a Trustee role at WIRED and may take the decision to decline the application of a potential Trustee or to requested the resignation of an existing Trustee.

WIRED need this information for both the potential/existing trustee and their partner.

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| **Delegation** | **Name**  | **Date competing the form** | **Signature –** by signing this you certify that the information in this form is accurate |
| Existing or potential Trustee |  |  |  |
| Partner/spouse of existing or potential Trustee |  |  |  |

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| **Questions** | **You** | **Your partner (spouse or someone you have a close relationship with)** |
| 1. **Employment** - Are you employed? If yes go to question 2, if no, go straight to question 6
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| 1. What is the name of your employer?
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| 1. What is your employers registered office address?
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| 1. What is the nature of your employers business?
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| 1. What is your job role and what duties do you perform as part of that job role?
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| 1. **Self-employment** - Are you self-employed? If yes go to question 7, if no, go straight to question 9
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| 1. Please give details of the nature of your self-employed role, i.e. the name of your business and the services provided
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| 1. **Contracts** - Do you hold any contracts to deliver services? If so please list with whom you have a contract and what services you deliver as part of that contract?
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| 1. **Corporate directorships or Trustee roles** - Do you hold any corporate directorships or trustee roles? If so please list the corporate entity name, registered office address and company number
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| 1. **Land or property ownership** – Do you own any private or commercial land or property in Wirral, please provide the address of any owned land or property in Wirral?
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| 1. **Lease of land or property** - Do you in your personal or professional capacity lease any private or commercial land or property in Wirral, please provide the address of any leased land or property in Wirral
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| 1. **Securities –** Do you have any securities relating to Wirral registered companies or businesses? Securities” means “shares, debentures, debenture stock, loan stock, bonds, units from which you could benefit from? If yes, please list your securities.
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| 1. **Public roles and Boards** - Please list any public body, board or structure that you are a member of, in general control of or nominated to, e.g. an NHS trust board of directors
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| 1. **Charitable organisations and community groups -** Please list any charities of community groups that you are a member of (including charity number and/or company number), in general control of, are nominated to e.g. a charity trustee or regular attendee at a particular group.
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| 1. **Volunteering -** Please list any charities or community groups that you volunteer for or work for on an unpaid basis
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| 1. **Roles that influence public opinion or policy (including any political party or trade union)** – Please list any roles or membership that you hold with bodies or entities that can influent public opinion of policy, e.g. if you are a member of a political party.
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| 1. **Relatives –** Please list any current or previous WIRED staff, volunteers or Trustees that are related to you, for any related individuals please provide their name and their family relationship to you
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| 1. **Anything else –** Please list any other personal or professional connections or roles or relationships that you feel could lead to a potential conflict of interests relation to the WIRED Trustee role?
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